

## **VACANCY ANNOUNCEMENT**

### **OUTREACH SPECIALISTS (4 TOTAL) – SUMMER POSITIONS GREENVILLE SERVICE CENTER – 3 / COLUMBIA SERVICE CENTER – 1 [June 1st, 2017 - August 12, 2017]**

Girl Scouting is the largest organization for girls in the world. Our mission is to build girls of courage, confidence, and character who make the world a better place. Through activities in science and technology, business and economic literacy, and outdoor and environmental awareness, Girl Scouting provides girls with opportunities for fun and friendship while fostering the development of leadership skills and self-esteem.

Girl Scouts of South Carolina – Mountains to Midlands council is the largest organization serving girls in South Carolina. The council has a current membership of 11,800+ girls and 3,000+ volunteers and a staff of 54 (plus an additional 60+ seasonally). With an annual council budget of \$5 million, our service is currently supported through three administrative service centers, five camps, four out-based offices, and three troop program sites.

#### **POSITION SUMMARY**

The Outreach Specialist manages program recruitment and provides hands-on program delivery at a variety of sites. These on-going programs, or series, of Girl Scout program activities and services target girls in underserved, under represented, low income and Hispanic communities. The incumbent will develop and deliver program experiences that are based on the Girl Scout Leadership Experience model, and consistently demonstrate the council's commitment to developing all girls' leadership and skills for success.

#### **ESSENTIAL REQUIREMENTS**

- High School Diploma required, some advanced education or college preferred.
- 1 year of relevant experience facilitating program activities with young girls and documented experience working in diverse communities required.
- Strong verbal and written communication skills, ability to make independent decisions, have the ability to interact effectively with staff, and volunteers, and work well with children are key competencies that will be demonstrated by candidates.
- Individuals who are Bilingual (Spanish) are encouraged to apply.
- Upon hire, must hold personal membership in the Girl Scout organization and subscribe to the tenets of the Girl Scout Promise and Law.
- Position necessitates that all applicants must have personal transportation and ability to drive, possess a valid driver's license, maintain personal auto insurance/meet the council insurance company's requirement for coverage, and submit to drug test and background check.

#### **RESPONSIBILITIES**

With the responsibility for providing professional leadership and execution of the recruitment, delivery and extension of the Girl Scout Leadership Experience to girls in underserved communities, Outreach Specialists will have the following accountabilities:

- Extend and deliver the Girl Scout program to girls through program implementation
- Implement the comprehensive plan for girl membership growth and retention, to ensure that Girl Scouting is available to all segments of the population within the assigned jurisdiction.

- Ensure that delivery systems reflect the identified needs and interests of girls; research the needs of girls and communities within the assigned jurisdiction to assure that the Girl Scout program reflects identified needs and philosophy of Girl Scouting.
- Establish and maintains contacts with community organizations and program partners.
- **Be available to attend Outreach Camp at Camp Wabak July 5<sup>th</sup> – July 7<sup>th</sup>**
- Participate in assigned committees or project teams.
- Subscribes to tenets of the Girl Scout Promise and Law.
- Work productively with a diverse group of people.
- Other related duties as required by supervisor.

### **ENVIRONMENT & PHYSICAL REQUIREMENTS**

- Activities occur both inside and outside with employee subject to both environmental conditions to include fluctuating weather conditions (hot, cold, windy, etc.) as well as outdoor exposure to variety of vegetation.
- Ability to stoop, kneel, bend, reach, stand, walk, push, pull, lift, work with fingers, grasp, feel, talk, hear, and perform repetitive motions.
- Ability to perform light work exerting up to 40 pounds of force occasionally, and/or a negligible amount of force constantly to move objects.

### **COMPENSATION/BENEFITS**

Compensation is \$10.00 per hour. Average of 30-40 hours per week. This is a seasonal position with no benefits. Mileage is paid at the Federal govern rate. Employee Reimbursement Forms must be submitted to your supervisor for approval before a given payroll date for reimbursement.

### **THE COMMUNITIES AND JURISDICTION SERVED**

The Girl Scouts of South Carolina – Mountains to Midlands, Inc. serves 22 counties in the central and western regions of South Carolina. From the Blue Ridge Mountains of the Upstate to the Sandhills of the Midlands, the jurisdiction is well regarded for a low cost of living, a center for automotive and international business, a variety of outdoor activities, and over 30 institutions for higher learning. The jurisdiction is supported by three Service Centers located in Columbia, the state capital, in Spartanburg, and in Greenville, the council's corporate headquarters.

### **HOW TO APPLY**

This Vacancy Notice will remain active until all position openings are filled. For consideration, please complete an online application by clicking on this link: [Girl Scout Seasonal Employment Application](#).

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