

PROGRAM SPECIALIST

CAMP OCCANEECHI/MIDLANDS AREA CAMPS

(Lexington, SC / In Conjunction with the YMCA)

June 15, 2017 through July 29, 2017

Girl Scouting is the largest organization for girls in the world. Our mission is to build girls of courage, confidence, and character who make the world a better place. Through activities in science and technology, business and economic literacy, and outdoor and environmental awareness, Girl Scouting provides girls with opportunities for fun and friendship while fostering the development of leadership skills and self-esteem.

Girl Scouts of South Carolina – Mountains to Midlands council is the largest organization serving girls in South Carolina. The council has a current membership of 11,800+ girls and 3,000+ volunteers and a staff of 54 (plus an additional 60+ seasonally). With an annual council budget of \$5 million, our service is currently supported through three administrative service centers, five camps, four out-based offices, and three troop program sites.

POSITION SUMMARY

The Program Specialist will organize and administer arts & crafts, STEM, nature, and other various activities consistent with Girl Scout and American Camp Association (ACA) standards. The incumbent will integrate these program activities with unit plans and other specialized camp events all while promoting the interest in the area of programming among campers and staff.

ESSENTIAL REQUIREMENTS

- Must be at least 18 years of age or High School Graduate.
- 1 year of relevant experience facilitating program activities with young girls and documented experience working in diverse communities required.
- Experiences in applying key competencies to include strong verbal and written communication skills; ability to make independent decisions; interact effectively with staff and volunteers; and work well with children.
- Individuals who are Bilingual (Spanish) are encouraged to apply.
- Upon hire, must hold personal membership in the Girl Scout organization and subscribe to the tenets of the Girl Scout Promise and Law.
- Position necessitates that all applicants must have personal transportation and ability to drive, possess a valid driver's license, maintain personal auto insurance/meet the council insurance company's requirement for coverage, and submit to drug test and background check.

RESPONSIBILITIES

- Reside at camp in a cabin or cabin-like setting with girls for duration of summer; supporting cabin as secondary counselor and assuming resident camp counselor responsibilities when not performing program and activity functions.
- Serve as a role model and guide campers in appropriate behaviors, language, attitudes, and activities.
- Maintain the arts and crafts equipment and ensure all is in good working order; including inventory and supply requests, and cleanliness of program area(s).
- Plan, develop, organize, and implement program curriculum that is appropriate for each unit's age level, interest, theme, etc.
- Help implement and conduct staff training and orientation.
- Work with Program Director to have individual weekly meetings with team members.

- Assist with check-in and check-out on opening and closing days.
- Participate in and lead programs and activities with campers giving adult guidance and leadership, ensuring activities are carried out in a manner consistent with safety and good judgment.
- Act as a camp activity leader in a variety of program areas including arts and crafts, archery, badge-work, outdoor cooking, all-camp games, and other areas as assigned.
- Assist Program Director with all camp activities and themed events, including decoration, planning, set up, execution of program, and clean up.
- Assist in preparing an evaluation of current season, including inventories, staff evaluations, camper reports and recommendations for the following season.

ENVIRONMENT & PHYSICAL REQUIREMENTS

- Activities occur both inside and outside with employee subject to both environmental conditions to include fluctuating weather conditions (hot, cold, windy, etc.) as well as outdoor exposure to variety of vegetation.
- Ability to stoop, kneel, bend, reach, stand, walk, push, pull, lift, work with fingers, grasp, feel, talk, hear, and perform repetitive motions.
- Ability to perform light work exerting up to 40 pounds of force occasionally, and/or a negligible amount of force constantly to move objects.

COMPENSATION/BENEFITS

Potential seasonal earnings may average between \$2, 200 up to \$2,600 (daily rate applied) depending on availability (scheduling), experience and any related certifications. Room, board and meals (during scheduled workdays) provided. This is a seasonal position only with no eligibility for benefits.

THE COMMUNITIES AND JURISDICTION SERVED

The Girl Scouts of South Carolina – Mountains to Midlands, Inc. serves 22 counties in the central and western regions of South Carolina. From the Blue Ridge Mountains of the Upstate to the Sandhills of the Midlands, the jurisdiction is well regarded for a low cost of living, a center for automotive and international business, a variety of outdoor activities, and over 30 institutions for higher learning. The jurisdiction is supported by three Service Centers located in Columbia, the state capital, in Spartanburg, and in Greenville, the council's corporate headquarters and home office for this position.

HOW TO APPLY

This Vacancy Notice will remain active until all position openings are filled. For consideration, please complete an online application by clicking on this link: [Girl Scout Seasonal Employment Application](#).

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