

#### **VACANCY ANNOUNCEMENT**

#### ASSISTANT UNIT LEADER – CAMP WABAK

(Travelers Rest, SC Area) May 30, 2017 through August 5, 2017

Girl Scouting is the largest organization for girls in the world. Our mission is to build girls of courage, confidence, and character who make the world a better place. Through activities in science and technology, business and economic literacy, and outdoor and environmental awareness, Girl Scouting provides girls with opportunities for fun and friendship while fostering the development of leadership skills and self-esteem.

Girl Scouts of South Carolina – Mountains to Midlands council is the largest organization serving girls in South Carolina. The council has a current membership of 11,800+ girls and 3,000+ volunteers and a staff of 54 (plus an additional 60+ seasonally). With an annual council budget of \$5 million, our service is currently supported through three administrative service centers, five camps, four out-based offices, and three troop program sites.

#### **POSITION SUMMARY**

The Assistant Unit Leader will assist the Unit Leader in the organizing and the administration of the unit program. The incumbent will perform duties of an assistant troop leader by helping the campers in the unit to understand and live up to the Girl Scout Promise and Law all while engaging the girls in a fun and interactive girl-led series of activities. This position will take on additional responsibilities as assigned by the Unit Leader.

### **ESSENTIAL REQUIREMENTS**

- Must be at least 18 years or High School graduate.
- Preference for at least one year of resident camp counselor experience, with the goal of working toward Unit Leader positions in the future.
- Experience with coordinating fun, hands on activities a plus.
- Experienced in applying key competencies to include strong verbal and written communication skills; ability to make independent decisions; interact effectively with staff and volunteers; and work well with children.
- Individuals who are Bilingual (Spanish) are encouraged to apply.
- Upon hire, must hold personal membership in the Girl Scout organization and subscribe to the tenets of the Girl Scout Promise and Law.
- Position necessitates that all applicants must submit to drug test and background check.

#### **RESPONSIBILITIES**

- Reside at camp in a cabin or cabin-like setting with girls for the duration of the summer (all meals are provided while on duty).
- Provide supervision and leadership to girls who are at camp; responsible for assigned campers on a daily basis; and assist with all duties as assigned.
- Serve as a role model and guide campers in appropriate behaviors, language, attitudes, and activities by maintaining child's self-esteem, helping girls develop individual responsibility, and facilitating communication, conflict resolution, and problem solving within the unit.
- Supervise campers' participation in structured and unstructured activities; also responsible for maintaining the health and safety of campers.
- Guide and implement program activities through girl/counselor planning, creating lesson plans each week that reflect the session's theme, and implement various evening and overnight programming.



- Guide and assist campers with following directions and rules.
- Make sure campers have appropriate activity attire prior to leaving camp.
- Supervise and assist with unit cleaning, sanitation and care of supplies and equipment.
- Be aware of ongoing medical needs of the campers.
- Learn and implement the crisis management plan, including emergency procedures.
- Understanding of the needs, abilities and interests of campers.
- Take on additional responsibilities as assigned from Unit Leaders, Unit Director (or other administrative team members).

## **ENVIRONMENT & PHYSICAL REQUIREMENTS**

- Activities occur both inside and outside with employee subject to both environmental conditions to include fluctuating weather conditions (hot, cold, windy, etc.) as well as outdoor exposure to variety of vegetation.
- Ability to stoop, kneel, bend, reach, stand, walk, push, pull, lift, work with fingers, grasp, feel, talk, hear, and perform repetitive motions.
- Ability to perform light work exerting up to 40 pounds of force occasionally, and/or a negligible amount of force constantly to move objects.

### **COMPENSATION/BENEFITS**

Potential seasonal earnings may average between \$2,300 up to \$2,500 (daily rate applied) depending on availability (scheduling), experience and any related certifications. Room, board and meals (during scheduled workdays) provided. This is a seasonal position only with no eligibility for benefits.

#### THE COMMUNITIES AND JURISDICTION SERVED

The Girl Scouts of South Carolina – Mountains to Midlands, Inc. serves 22 counties in the central and western regions of South Carolina. From the Blue Ridge Mountains of the Upstate to the Sandhills of the Midlands, the jurisdiction is well regarded for a low cost of living, a center for automotive and international business, a variety of outdoor activities, and over 30 institutions for higher learning. The jurisdiction is supported by three Service Centers located in Columbia, the state capital, in Spartanburg, and in Greenville, the council's corporate headquarters and home office for this position.

# **HOW TO APPLY**

This Vacancy Notice will remain active until all position openings are filled. For consideration, please complete an online application by clicking on this link: <u>Girl Scout Seasonal Employment Application</u>.

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