

VACANCY ANNOUNCEMENT

KITCHEN STAFF – CAMP WABAK (Travelers Rest, SC Area) May 30, 2017 through August 5, 2017

Girl Scouting is the largest organization for girls in the world. Our mission is to build girls of courage, confidence, and character who make the world a better place. Through activities in science and technology, business and economic literacy, and outdoor and environmental awareness, Girl Scouting provides girls with opportunities for fun and friendship while fostering the development of leadership skills and self-esteem.

Girl Scouts of South Carolina – Mountains to Midlands council is the largest organization serving girls in South Carolina. The council has a current membership of 11,800+ girls and 3,000+ volunteers and a staff of 54 (plus an additional 60+ seasonally). With an annual council budget of \$5 million, our service is currently supported through three administrative service centers, five camps, four out-based offices, and three troop program sites.

POSITION SUMMARY

The Kitchen Staff is responsible for assisting the Kitchen Manager in the preparation and delivery of enjoyable, nutritious meals for campers and staff and maintaining a clean and safe kitchen and dining environment. This includes preparing food for meals and special events and preparing food by performing any tasks that may be required such as washing, peeling vegetables, preparing poultry and meats, preparing breads, cleaning utensils and work areas, distributing food and supplies and any other tasks as may be required. The incumbent must maintain health and safety standards in the kitchen and dining hall in accordance with Girl Scout standards, the American Camp Association (ACA) and DHEC regulations.

ESSENTIAL REQUIREMENTS

- Must be at least 18 years old. ServSafe certification or equivalent certification preferred.
- Experience in camp or institutional setting preferred.
- Experienced with standards of food preparation, serving and kitchen procedures.
- Ability to accept supervision and follow directions.
- Good communication skills with ability to professionally interact with staff, campers and parents.
- Able to respond to all emergency and crisis situations quickly and calmly.
- Individuals who are Bilingual (Spanish) are encouraged to apply.
- Experienced in applying key competencies to include strong verbal and written communication skills; ability to make independent decisions; interact effectively with staff and volunteers; and work well with children.
- Upon hire, must hold personal membership in the Girl Scout organization and subscribe to the tenets of the Girl Scout Promise and Law.
- Position necessitates that all applicants must submit to drug test and background check. Driving not required.

RESPONSIBILITIES

- Assist in all areas of the Food Service department including duties in food preparation, dishwashing, extensive cleaning, “packing out” for trip and cook-out experiences, managing stock and ensuring the highest quality food service experience.
- Participate in the daily opening, operating, and closing of the kitchen, as assigned by supervisor.
- Participate with staff and other kitchen personnel in food preparation and clean-up.
- Assist with inventory and unloading/organizing of product when delivered.
- Maintain records of dishwasher and refrigerator temperatures during use.
- Perform cooking duties as assigned.
- Assist with preparation and serving of meals consumed in the dining hall.

- Ensure dining hall and serving line is ready for guest at the start of the meal time.
- Ensure all dishes are washed, sanitized and put away after every meal
- Help clean the kitchen, dishes, pots, storage areas, etc.
- Maintain and cleaning the salad bar during meals.
- Maintain the cleanliness of dining area and restrooms – including, but not limited to: sweeping, mopping, sanitizing of surfaces, etc.
- Reside at camp in a cabin or cabin-like setting with girls for duration of summer and assigned a cabin/unit on a weekly basis, and will be under the supervision of camp staff with the cabin unit when not fulfilling kitchen duties, and are expected to follow the rules of camp as such.

ENVIRONMENT & PHYSICAL REQUIREMENTS

- Activities occur both inside (kitchen environment) and outside with employee subject to both environmental conditions to include fluctuating weather conditions (hot, cold, windy, etc.) as well as outdoor exposure to variety of vegetation.
- Ability to stoop, kneel, bend, reach, stand, walk, push, pull, lift, work with fingers, grasp, feel, talk, hear, and perform repetitive motions; and physical dexterity to operate kitchen utensils and equipment.
- Ability to perform light work exerting up to 40 pounds of force occasionally, and/or a negligible amount of force constantly to move objects.

COMPENSATION/BENEFITS

Potential seasonal earnings may average between \$2,300 up to \$3,000 (daily rate applied) depending on availability (scheduling), experience and any related certifications. Room, board and meals (during scheduled workdays) provided. This is a seasonal position only with no eligibility for benefits.

THE COMMUNITIES AND JURISDICTION SERVED

The Girl Scouts of South Carolina – Mountains to Midlands, Inc. serves 22 counties in the central and western regions of South Carolina. From the Blue Ridge Mountains of the Upstate to the Sandhills of the Midlands, the jurisdiction is well regarded for a low cost of living, a center for automotive and international business, a variety of outdoor activities, and over 30 institutions for higher learning. The jurisdiction is supported by three Service Centers located in Columbia, the state capital, in Spartanburg, and in Greenville, the council's corporate headquarters and home office for this position.

HOW TO APPLY

This Vacancy Notice will remain active until all position openings are filled. For consideration, please complete an online application by clicking on this link: [Girl Scout Seasonal Employment Application](#).

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