



**Previous Employer**

Name of Employer			Title or Position		
Address		City	State	Zip Code	Area Code & Tel. No. ( )
Employment Dates (Mo. and Year) From: To:		Starting Salary \$ Per	Final Salary \$ Per	Other Compensation	
Name and Title of Immediate Supervisor			Reason for Leaving		

Description of Duties:

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Address		City	State	Zip Code	Area Code & Tel. No. ( )
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Name and Title of Immediate Supervisor			Reason for Leaving		

Description of Duties:

**Education**

School Name and Location	High School or General Equivalency Diploma (GED)	Undergraduate College/University				Graduate/ Professional				Business/ Technical School
		1	2	3	4	1	2	3	4	
Circle Last Year Completed										
Diploma / Degree / Credits										
Describe Course of Study										
Describe any specialized training, apprenticeship, skills and extra-curricular activities										
Describe any honors you have received										
State any additional information you feel may be helpful to us in considering your application										

## Skills

Please check:  Microcomputer     Word Processor     Calculator     Photographic     Microfiche  
 Reprographic     Computer Console     Key Entry     Dictaphone  
 Typewriter WPM, \_\_\_\_\_     Shorthand WPM, \_\_\_\_\_    Other \_\_\_\_\_

## Training

Sponsoring Organization and Location	Name of Course, Seminar, etc.	C.E.U.'s	No. of Hours	Dates

## Volunteer Activities

(You need not list organizations whose name or nature indicates your race, sex, national origin, age or religion.)

Organization	Position/Offices Held	Describe Responsibilities and Services	No. of Yrs

## Statement

Explain briefly why you are interested in working for our organization:

# References

Please indicate whether schooling or employment was under another name:

\_\_\_\_\_

Applicants without recent employed experience list persons other than relatives who know of your qualifications and/or background experience.

Name	Profession	Area Code & Tel. No.	Business or Home Address
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		B ( ) H ( )	
		B ( ) H ( )	

I hereby authorize you to check all my educational references and the personal and employment references as indicated below; I further authorize these references to release to you all information that they have about me (check all that apply):

Present employer \_\_\_\_\_ Present employer after accepting position \_\_\_\_\_  
 Previous employers \_\_\_\_\_ Additional references listed \_\_\_\_\_

Do you know of any reason why you would not be able to perform the essential functions of the job position for which you are applying with or without reasonable accommodation?

Yes \_\_\_\_\_ No \_\_\_\_\_ Please describe.

Have you ever been convicted of a crime (other than traffic violations)? Yes \_\_\_\_\_ No \_\_\_\_\_  
 If yes, please state offense, date and location (a conviction record will not necessarily be cause for disqualification)

I understand that this employment application and any other Girl Scout documents are not contracts of employment, and that any individual who is hired may voluntarily leave employment upon proper notice and may be terminated by the council at any time. I understand that any oral or written statements to the contrary are hereby expressly disavowed and should not be relied upon by any prospective or existing employee. I also understand that I am submitting this application to become an employee of \_\_\_\_\_ Girl Scout Council and not GSUSA.

I certify that my answers to the preceding questions are true and complete and that I have not knowingly withheld any information which might, if disclosed, affect my application unfavorably. I understand that any misrepresentation or omission of facts on this application will be cause for rejection of this application or dismissal after employment and that employment is subject to verification of references and satisfactory completion of a probationary period.

Signature \_\_\_\_\_ Date \_\_\_\_\_

CAT NO. 48-152-865

