

**AQUATICS MANAGER – CAMP MARY ELIZABETH**

Located in Spartanburg, SC has an outdoor public pool (*see details herein*) and day camp facilities.

**May 15, 2019 through August 25, 2019**

Hours vary to include evenings and weekends.

Girl Scouting is the largest organization for girls in the world. Our mission is to build girls of courage, confidence, and character who make the world a better place. Through activities in science and technology, business and economic literacy, and outdoor and environmental awareness, Girl Scouting provides girls with opportunities for fun and friendship while fostering the development of leadership skills and self-esteem.

Girl Scouts of South Carolina – Mountains to Midlands council is the largest organization serving girls in South Carolina. The council has a current membership of 11,800+ girls and 3,000+ volunteers and a staff of 54 (plus an additional 60+ seasonally). With an annual council budget of \$5 million, our service is currently supported through three administrative service centers, five camps, four out-based offices, and three troop program sites.

**Outdoor Public Pool: The public pool offers open swim and swim lessons 7 days a week to the community. Swim lessons include Parent & Child Aquatics, Preschool Aquatics and Learn-to-Swim and Private Lessons.**

**POSITION SUMMARY**

The Aquatics Manager will organize and administer activities at Camp Mary Elizabeth’s pool consistent with the Girl Scout program and American Camp Association (ACA) standards. The incumbent will integrate day camp waterfront activities with other camp and public swim events including open swim and swim lessons. The Aquatics Manager will be responsible for the direct supervision of the lifeguard and swim instructor staff.

**ESSENTIAL REQUIREMENTS**

- Must be at least 21 years or older with a High School Diploma (advanced education or college preferred).
- Current certifications in Lifeguarding, CPR/AED, First Aid and Water Safety Instructor.
- Experienced with working in diverse communities preferred.
- Experienced in applying key competencies to include strong verbal and written communication skills; ability to make independent decisions; interact effectively with staff and volunteers; and work well with children.
- Individuals who are Bilingual (Spanish) are preferred.
- Upon hire, must hold personal membership in the Girl Scout organization and subscribe to the tenets of the Girl Scout Promise and Law.
- Position necessitates that all applicants must have personal transportation and ability to drive, possess a valid driver’s license, maintain personal auto insurance/meet the council insurance company’s requirement for coverage, and submit to drug test and background check. Driving preferred but not required.

**RESPONSIBILITIES**

- Manage aquatic staff’s weekly schedules, assignments, responsibilities and time-off.
- Oversees daily financial accounting processes.
- Supervises aquatic staff, clearly communicating performance expectations.
- Conducts staff meetings for sharing ideas and planning aquatic programs.
- Oversees and participates in opening and closing procedures of the waterfront daily during the camp season.
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- Maintain professional relationships with camper and staff throughout the camp season.
- Assists with the planning and implementation of pre-camp training, in-service training and staff meetings throughout the summer.

- Follows and enforces Seasonal Staff Personnel Policies, providing conflict resolution and problem solving with staff as needed.
- Maintains health and safety standards for campers, staff, and self. Ensures that well-equipped first aid kits are maintained and available.
- Ensures all health, safety, and program standards are followed at all times in compliance with state regulations and Girl Scout Safety Activity Checkpoints.
- Performs emergency procedures and drills as it pertains to all aquatic's programs.
- Maintains ongoing communication and contact with Camp Director regarding the health status of campers and staff as it relates to any impediment in participation of any camp programs. Reports accidents and files incident reports promptly.
- Assumes responsibility for the care and use of pool, aquatics buildings, life saving equipment, and other supplies/equipment used.
- Keeps records and reports and submits maintenance requisitions as necessary.
- Other duties as assigned.

### **ENVIRONMENT & PHYSICAL REQUIREMENTS**

- Activities occur both inside and outside with employee subject to both environmental conditions to include fluctuating weather conditions (hot, cold, windy, etc.) as well as outdoor exposure to variety of vegetation.
- Exposure to pool chemicals and chlorine fumes expected at all times during shifts.
- Ability to stoop, kneel, bend, reach, stand, walk, push, pull, lift, work with fingers, grasp, feel, talk, hear, and perform repetitive motions.
- Ability to perform light work exerting up to 40 pounds of force occasionally, and/or a negligible amount of force constantly to move objects.

### **COMPENSATION/BENEFITS**

Summer seasonal employment is a unique experience and falls under the seasonal exemption standard categorized as "seasonal amusement or recreational establishment" by the Fair Labor Standards Act (FLSA), the Department of Labor (DOL). ***This exempts the position from federal minimum and overtime wage requirements as we compensate a daily rate plus an end of season final payment.*** The potential seasonal earnings for ***this position may average between \$4,500 up to \$6,000*** depending on availability, scheduling experience and any related certifications. **A seasonal bonus may also be offered at the end of the summer for those who qualify, successfully completing the summer season.** This is a seasonal position only with no eligibility for benefits.

### **THE COMMUNITIES AND JURISDICTION SERVED**

The Girl Scouts of South Carolina – Mountains to Midlands, Inc. serves 22 counties in the central and western regions of South Carolina. From the Blue Ridge Mountains of the Upstate to the Sandhills of the Midlands, the jurisdiction is well regarded for a low cost of living, a center for automotive and international business, a variety of outdoor activities, and over 30 institutions for higher learning. The jurisdiction is supported by three Service Centers located in Columbia, the state capital, in Spartanburg, and in Greenville, the council's corporate headquarters and home office for this position.

### **HOW TO APPLY**

This Vacancy Notice will remain active until all position openings are filled. For consideration, please complete an online application by clicking on this link: [Seasonal Employment Application - Girl Scouts of South Carolina Mountains to Midlands](#).