

## VACANCY ANNOUNCEMENT

### ACQUATICS MANAGER / PROGRAM ASSISTANT – CAMP WABAK

(Travelers Rest, SC Area)

May 28, 2019 through August 11, 2019

Girl Scouting is the largest organization for girls in the world. Our mission is to build girls of courage, confidence, and character who make the world a better place. Through activities in science and technology, business and economic literacy, and outdoor and environmental awareness, Girl Scouting provides girls with opportunities for fun and friendship while fostering the development of leadership skills and self-esteem.

If you love the outdoors and love kids, a position at Camp WaBak—our 130-acre residential camp in the northwestern area of Greenville County—might be perfect for you. Our camp staff supervise, and guide girls aged 1<sup>st</sup>-12<sup>th</sup> grade as they participate in a wide variety of camp programming including swimming, boating, archery, hiking, tent camping, arts and crafts, cookouts, campfires, teambuilding, and more!

This position typically works Sunday through Friday throughout the summer with a minimum of 24 hours off each week.

#### POSITION SUMMARY

The Aquatics Manager will organize and administer activities at the pool and the waterfront consistent with all applicable codes and standards. The incumbent will work with the Assistant Director of Program to integrate waterfront activities into general camp programming and to develop innovative ways to expand waterfront usage. The Aquatics Manager will directly supervise the pool and waterfront, including responsibility for the lifeguards and all other camp staff when assigned as watches at aquatic activities. The Aquatics Manager will report to the Assistant Director of Program and will assist in scheduling lifeguards and watches. When not managing aquatic activities, the incumbent will work alongside the Assistant Director of Program in planning, organizing, and facilitating general camp program.

#### QUALIFICATIONS

- Must be at least 21 years or older with a High School Diploma (advanced education or college preferred).
- Current certification in American Red Cross Lifeguard or certification from another organization having equal standards, waterfront certification is preferred. Additional WSI and LGI certifications highly considered.
- Experience working in diverse communities preferred.
- Experience applying key competencies to include strong verbal and written communication skills, ability to make independent decisions, interact effectively with staff and volunteers, and work well with children.
- Experience planning and leading activities for children aged K5-12<sup>th</sup> grade.
- Staff supervision experience preferred.
- Upon hire, must hold personal membership in the Girl Scout organization and subscribe to the tenets of the Girl Scout Promise and Law.
- Ability to drive preferred but not required. Drivers must possess a valid driver's license, maintain personal auto insurance/meet the council insurance company's requirement for coverage, and submit to drug test and background check.
- Individuals who are Bilingual (Spanish) are encouraged to apply.

#### RESPONSIBILITIES

- Train and supervise lifeguards and boating instructors.
- Manage the camp's waterfront and waterfront activities following all Girl Scout Safety Activity Checkpoints, ACA (American Camping Association), DHEC, and other applicable standards.
- Prepare and conduct pre-camp and in-service staff trainings.

- Conduct initial and end-of season inventories of all equipment and supplies (pool and waterfront) and ensure safe storage at the end of the summer.
- Set up waterfront area during staff training and break down at the end of camp.
- Evaluate the aquatic abilities of staff and campers, including developing a swim test and on-going record-keeping system.
- Comprehend, monitor, and be willing to initiate crisis management plan and overall safety guidelines, including emergency procedures.
- When not at the waterfront, assist in program planning, preparations, and implementations camp-wide.
- May be asked to assist with traditional camp counselor responsibilities when not conducting aquatic or programming responsibilities.
- Other duties as assigned by supervisor (Assistant Director of Program).
- Incumbent will primarily sleep in a cabin with administrative staff, which is separate from girls, but may occasionally reside on a cabin with girls to meet coverage needs.
- Maybe asked to participate in a rotating on-call night schedule with administrative staff.

### ENVIRONMENT & PHYSICAL REQUIREMENTS

- Activities occur both inside and outside with employee subject to both environmental conditions to include fluctuating weather conditions (hot, cold, windy, etc.) as well as outdoor exposure to variety of vegetation and animals.
- Exposure to pool chemicals and chlorine fumes expected at all times during shifts.
- Ability to stoop, kneel, bend, reach, stand, walk, push, pull, lift, work with fingers, grasp, feel, talk, hear, and perform repetitive motions.
- Ability to perform light work exerting up to 40 pounds of force occasionally, and/or a negligible amount of force constantly to move objects.

### COMPENSATION/BENEFITS

Summer seasonal employment is a unique experience and falls under the seasonal exemption standard categorized as “seasonal amusement or recreational establishment” by the Fair Labor Standards Act (FLSA), the Department of Labor (DOL). ***This exempts the position from federal minimum and overtime wage requirements as we compensate a daily rate with lodging and meals provided in addition to seasonal earnings during scheduled workdays.*** The potential seasonal earnings for ***this position can earn up to \$3,300*** depending on availability, scheduling, experience, and any related certifications. **A seasonal bonus may also be offered at the end of the summer for those who qualify, successfully completing the summer season.** This is a seasonal position only with no eligibility for benefits.

### THE COMMUNITIES AND JURISDICTION SERVED

The Girl Scouts of South Carolina – Mountains to Midlands, Inc. serves 22 counties in the central and western regions of South Carolina. From the Blue Ridge Mountains of the Upstate to the Sandhills of the Midlands, the jurisdiction is well regarded for a low cost of living, a center for automotive and international business, a variety of outdoor activities, and over 30 institutions for higher learning. The jurisdiction is supported by three Service Centers located in Columbia, the state capital, in Spartanburg, and in Greenville, the council’s corporate headquarters and home office for this position.

### HOW TO APPLY

This Vacancy Notice will remain active until all position openings are filled. For consideration, please complete an online application by clicking on this link: [Seasonal Employment Application - Girl Scouts of South Carolina Mountains to Midlands](#).