



**G.I.R.L. Expo Participant Confirmation**

We look forward to seeing you at the 2019 G.I.R.L Expo. We have included information that will make the experience at the G.I.R.L. Expo a memorable one. Please take the time to review.

- Event:** 2019 G.I.R.L Expo
- Date & Time:** Saturday, September 21, 2019 10:00 A.M. – 4:00 P.M.  
Doors will open to event participants at 10:00 a.m.
- Location:** 1107 Williams Street, Columbia, South Carolina 29201
- Vendor Setup:** Participating vendors will have a table in the Multipurpose Room, which is located on the first floor of the Cathy Novinger Leadership Center. In addition to a table, vendors will rotate from various spaces within the Leadership Center during the expo to host their session(s).
- Session Capacity:** G.I.R.L. Expo participants will be using the Team App (*see description below*) to register for select vendor sessions.
- The sessions noted with asterisk (\*), as provided in the email, are limited to a set capacity, and participants must RSVP through the Team App.
- The following sessions are RSVP only: *Eating Clean in the Kitchen, Plate 108, Metal Art and Yoga with Fit Columbia.*
- Session participation is for Girl Scout capacity, do not include adults when RSVP'ing.**
- Sessions that do not require a RSVP, will be closed once its capacity has been reached.
- Uniforms:** Girl Scout attire for the G.I.R.L Expo is official Girl Scout uniform. Some sessions may require special safety measures, please note these from the G.I.R.L. Expo Session Schedule.
- Registration:** Upon arrival at the Cathy Novinger Girl Scout Leadership Center, *all* expo attendees will need to check-in. At check-in, Girl Scouts will receive their G.I.R.L. Expo Patch.
- Entrance** into the building will be through the main entrance (Senate Street) *not* the Girlz Gear Shop.

## Team App



In an effort to help participants plan their day while at the expo, we will be using the Team App. This is a free download from the App Store and Google play.

The G.I.R.L Expo session schedule has been included. *It is suggested that you review this schedule first*, prior to registering for sessions.

Once you review the session schedule, and have downloaded the Team App, complete the following:

1. Login in
2. Search for "G.I.R.L. Expo". (The user must be logged in to find this in the search)
3. Tap "Request to join this team's app"
4. Select "2019 GIRL EXPO Participants" from the Available Groups
5. Complete the "Agree to Provide Details" field by adding your information and Troop Number in "Extra Info" (*Reminder: Check the agree box*)
6. Select "Send"
7. You should now have access to the events calendar.
8. RSVP to the session(s) of your interest from the G.I.R.L. Expo Session Schedule

**Note: You are not able to RSVP for every session, due to vendor availability. We encourage you to visit the vendors in the multipurpose room for contact information and program offerings.**

## Parking:

Expo participants will utilize the parking at South State Bank (520 Gervais St, Columbia, SC 29201). Attached is a Google map with the noted parking areas and path to follow to arrive at the Cathy Novinger Girl Scout Leadership Center.

In compliance with the request from South State Bank, expo participants are asked to *avoid parking in the lower lot (near the Drive Through, closest to Pulaski Street)*. Please also note that the ATM is open and needs to be accessible.

*Limited handicap accessible parking will be available at the Cathy Novinger Leadership Center.*

*As a curiosity to our neighbors, please do not park in the Condominium's or Fresh Poke designated parking.*

## Designated Travel Route:

Once parked, the **designated** travel route to use to safely arrive at the Cathy Novinger Girl Scout Leadership Center will be to

- **Head west on Gervais Street toward Huger Street** (Front entrance of South State Bank facing Publix)

- **Proceed on Gervais Street towards the crosswalk/traffic light.** (City of Columbia Police will be there as an added safety measure)
- Continue, turn Left onto Williams Street (Follow the G.I.R.L. signs)

<https://goo.gl/maps/16xDTyz2wGS7xet76>

Girl Scouts of South Carolina-Mountains to Midlands with the recommendation of the City of Columbia Police Department Special Events Unit is asking that expo attendees **DO NOT CROSS** at the intersection of Senate Street and Huger Street.

In the safety of the volunteers and Girl Scouts of this council, we are going to adhere to this restriction.

**Water Bottle:** We encourage expo attendees to utilize the water bottle refill station on the first floor. If you forgot to bring a water bottle, the Girlz Gear Shop will be open!

**Food Vendors:** We are pleased to announce that Pawleys Front Porch Mobile Eats and Dupre Catering's It's a Matter of Taste will be available in the front parking lot as our official food vendors. On the G.I.R.L. Expo Session Schedule there is an allotted lunch time, but both food vendors will be available from 11:30 a.m. – 2:30 p.m.

G.I.R.L. Expo attendees are asked to eat in the outdoor kitchen space.  
*Food is not allowed in the upstairs (2<sup>nd</sup> floor) areas.*

**Girlz Gear Shop** The Girlz Gear shop will be open from 10:00 a.m. until 4:00 p.m on Saturday, September 21, 2019.

**Restrooms:** Restrooms are located on the first and second floor of the Cathy Novinger Girl Scout Leadership Center.

**Questions:** Please contact Lokia Gaines, Program Director- Leadership Center & STEM [Lgaines@gssc-mm.org](mailto:Lgaines@gssc-mm.org), or Customer Care at **1-800-849- GIRL** if you have any additional questions.